



# TOWN OF ROCKLAND

## Board of Assessors

Town Hall  
242 Union Street  
Rockland, Massachusetts 02370

### *Chairman:*

Dennis M. Robson

### *Vice Chairman:*

Lisa M. Flaherty

### *Member:*

Charles E. Wehner

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*Assistant Assessor/Appraiser*

Debra J. Krupczak, MAA

## Minutes of BOA Meeting

May 15, 2012

Chairman Dennis M. Robson called the meeting to order at 6:13 pm.

In attendance were Chairman Dennis M. Robson, Vice Chairman Ms. Lisa M. Flaherty, Assistant Assessor/Appraiser Ms. Debra J. Krupczak, and taking minutes Administrative Assistant Ms. Denice R. Alexander.

A motion was made by Chairman Robson to approve & sign monthly bills from Verizon for \$32.03, Plymouth County Registry of Deeds for \$14.50, totaling \$46.53. Vice Chairman Flaherty 2nd the motion. All in favor. Signed.

A motion was made by Chairman Robson to approve & sign April 2012 end of the month reports for Motor Vehicle Abatements for FY 2010 \$173.13, FY 2011 \$299.90 and FY 2012 \$3,881.58. Vice Chairman Flaherty 2nd the motion. All in favor. Signed.

The Board approved & signed the April 2012 end of the month reports for Personal Property Abatements /Exemptions totaling \$2,423.70. Signed.

The Board approved & signed the April 2012 end of the month reports for Real Estate Abatements /Exemptions totaling \$98,196.32. Signed.

### **New Business:**

- Fiscal year 2012 property tax abatement application recommendations were presented to the board by Assessor Krupczak. Negotiations were discussed.
- Fiscal year 2011 ATB case recommendations were presented to the board by Assessor Krupczak. Negotiations were discussed.
- Preliminary Tax for FY 2013 was discussed by the BOA. A meeting with Town Administrator, Town Accountant, Collector and Assessor has been scheduled within the next two weeks to discuss the possibility of a tax adjustment on the preliminary bill for FY 2013.

### **Office Updates**

- Assessor Krupczak discussed the need for Munis (accounting software) to extend character spacing to 40 characters in the ownership and mailing address fields, which would then allow PK (assessing software) to extend character spacing from 30 to 40 characters. PK is updated on an ongoing basis through deed ownership changes and mailing address changes, and this information is pulled into Munis. This would allow for the full addresses to print on the tax bills, as well as the field cards.

Chairman Robson motioned to open communication to move forward with this recommendation. Vice Chairman Flaherty 2<sup>nd</sup> the motion. All in favor.

- Assessor Krupczak presented information to the BOA for their review regarding the upcoming negotiations to her employment contract. The discussion was tabled for future discussion.

The BOA will tentatively meet on June 4, 2012, @ 6pm. Assessor Krupczak will send reminders to the Board.

Chairman Robson motioned to adjourn the meeting at 7:30 pm. The motion was 2<sup>nd</sup> by Vice Chairman Flaherty. All in favor.

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Dennis Robson - Chairman